



Beaver Lake Middle School PTSA 2.6.33

2024-2025 PTSA General Meeting

DATE: Wednesday, January 22, 2025

TIME: 6:00-7:00PM

Draft Minutes

Call to order: 6:04pm

Attendance:

Beaver Lake Middle School PTSA Board

Meetu Sachdeva (President)- ✓
Lingyan Anderson (Vice President)- ✓
Birong Tao (Treasurer)- ✓
Liz Pitts (Secretary)- ✓
Navreen Malik (VP Volunteers)- ✓
Ashlee Brennecke (VP Communications)- ✓
Vidhya Chatterjee (VP Membership)- absent

Additional Attendees

Kathryn Coffin (Principal)
Christine L
Lisa Noble
Beena Wimberly
Christine Mar Chong
Dhivya Priya Venktachalam

January Meeting Minutes

Principal's Update: Kathryn Coffin

- Recent activity updates were provided
 - Winterfest, music concerts, MLK day assembly organized by the ASB
- Season 3 sports were reviewed
 - Boys' basketball and girls' soccer
- An update on clubs was provided
 - Robotics club, Science Olympiad and homework club
- The course request process starts on March 10th
- 5th grade visits to BLMS and parent's night parents were discussed
- Kindness Week is coming up in February

PTSA President Overview: Meetu Sachdeva

- An overview of recent and upcoming PTSA activities was provided
 - Spooky Bingo, Heritage Festival, 8th grade party
 - A request was made to join the Heritage Festival committee
- The Nomination Committee was voted in
 - Qibo Fan, Divya Priya, Ashlee Brennecke were presented as candidates
 - Motion to approve- Liz Pitts
 - Second- Navreen Malik
 - All present in favor
- **Secretary Report: Liz Pitts**
- The October 14th general meeting minutes were approved
 - Motion to approve- Lingyan Anderson
 - Second- Meetu Sachdeva
 - All present in favor
- A reminder for the last general PTSA meeting of the year was given: May 28, 6PM

Treasurer's Report: Birong Tao

- A financial review of the period from October-January was provided
- Last fiscal year taxes were filed on time before the deadline

VP of Communications Report: Ashlee Brennecke

- Communication is smoothly operating through all channels
 - Facebook, Instagram and What's App

VP of Volunteers Report: Navreen Malik

- Current PTSA volunteer opportunities were presented
 - Heritage Festival chairs are needed
 - Career Fair presenters are needed for Friday April 25th

Adjourned at 6:23 PM

Submitted by: Liz Pitts

Approved: x/x/2025